



MARBIDCO

MARYLAND LIVESTOCK PROCESSING LOAN APPLICATION

Program Overview

The Maryland Livestock Processing Loan Fund helps expand livestock processing capacity in Maryland. MARBIDCO offers loans to eligible applicants to start or expand small and medium-sized USDA-inspected **slaughter** facilities that process meat, poultry, and blue catfish. Large meat and poultry processing companies are not eligible.

Loans range from \$250,000 to \$2,500,000. Funds may be used to buy real estate, build or expand a processing facility, or buy livestock processing equipment. Priority is given to new facilities, especially in underserved areas of Maryland.

MARBIDCO may also match an approved applicant's equity contribution dollar for dollar, up to 10% of project costs. The maximum equity grant is \$250,000.

The program may provide standalone financing or work with other commercial lenders. Funding comes from the USDA Meat and Poultry Intermediary Lending Program Grant and MARBIDCO matching funds. MARBIDCO must receive USDA approval before it can disburse funds.

Loan Terms and Conditions

Term	Details
Minimum/Maximum loan amount	\$250,000 / \$2,500,000
Equity requirement and Match	Borrowers must provide at least 7.5% of the total project cost as equity. MARBIDCO may match the equity contribution dollar for dollar, up to 10% of project costs. The maximum match is \$250,000
Working Capital Requirement	Applicants that build a new facility must show working capital of at least 10% of the project cost. This may be cash or a bank line of credit.
MARBIDCO interest rate	4.00% fixed
Loan origination fee	0.25% of the loan amount up to \$5,000
Loan terms	The loan term will match the useful life of the financed assets. An interest-only period of up to 12 months may apply.
Collateral	Collateral required
Credit Score	Minimum 620 required
Personal guarantee	Personal guarantees are required for business owners. This requirement is waived if the project has a 20% equity contribution, including MARBIDCO's equity grant.
Send completed applications to	Email completed applications to MARBIDCO Loan Programs (info@marbidco.org) or mail to MARBIDCO Loan Programs, 1410 Forest Drive, Suite 21, Annapolis, MD 21403

MARYLAND LIVESTOCK PROCESSING LOAN APPLICATION

Applicant Information

Applicant Type: ☐ Business Entity ☐ Individual(s)

Business Entity

Business/Farm Name: _____

Business Address: _____

City: _____

County: _____

State: _____

ZIP: _____

Contact Person: _____

Title: _____

Phone: _____

Email: _____

Business Structure

Year Established: _____

State: _____

NAICS Code: _____

☐ Corporation

☐ Proprietorship

☐ Partnership

☐ LLC

Individual(s)/Owners

If a Business Entity, complete information for each owner of the business entity. If more than three individuals or owners, please provide information on an attached sheet of paper.

Name: _____

Title: _____ Ownership %: _____

SSN: _____

Date of Birth: _____

Address: _____

City, State, Zip: _____

Phone: _____

Email: _____

Are you a "beginner farmer" (defined as not operating a farm or ranch as a principal operator for more than 10 years): ☐ Yes ☐ No

Name: _____

Title: _____ Ownership %: _____

SSN: _____ Date of Birth: _____

Address: _____

City, State, Zip: _____

Phone: _____ Email: _____

Are you a “beginner farmer” (defined as not operating a farm or ranch as a principal operator for more than 10 years): ☐ Yes ☐ No

Name: _____

Title: _____ Ownership %: _____

SSN: _____ Date of Birth: _____

Address: _____

City, State, Zip: _____

Phone: _____ Email: _____

Are you a “beginner farmer” (defined as not operating a farm or ranch as a principal operator for more than 10 years): ☐ Yes ☐ No

Loan Request Information

Loan Details

Loan Amount Requested: _____

Requested Term (number of years): _____

Preferred Payment Schedule: ☐ Monthly ☐ Quarterly ☐ Annually

Interest-Only Period Requested (number of months up to 12 months); _____

Source of Funds

(MARBIDCO Funds, Equity and other Commercial Loan funds)

Source of Funds	Amount

Collateral

List all collateral that can be used as security for the loan and any other lien holders.

Description	Value	Lien Holder	Amount Owed

Meat Processing Project Information

Business Type

Type of Meat Processing Business for Project. Select one:

☐ Currently operating USDA-inspected facility ☐ Planned USDA-inspected facility

Facility Registration Information

Federal Tax ID: _____ State Tax _____

Unique Entity ID (SAM.gov): _____ NAICS Code: _____

Other Government Issued Permits (specify type and include ID # below):

Permit type: _____ Permit ID number: _____

Permit type: _____ Permit ID number: _____

Permit type: _____ Permit ID number: _____

Products Processed. Select all that apply:

☐ Cattle/Beef ☐ Hogs/Pigs ☐ Poultry
☐ Sheep/Goats ☐ Blue Catfish ☐ Other. If other, specify: _____

Financial Information

Annual Revenues of Processing Business: _____

Net worth of Processing Business: _____

Employment Data

Related to the Livestock Processing Business

Category	Number
Current Full-Time	
New Full-Time within 36 months	
Current Part-Time	
New Part-Time within 36 months	

Average wage of Employees (excluding owners): _____

Number of Jobs to be created because of this loan: _____

Current Number of Farmers Served as of Application Date: _____

Number of Farmers Served Wholesale: _____

Number of Farmers Served Retail: _____

Number of Other Customers Served: _____

Project Advisor (If applicable)

Advisor Name: _____

Title: _____

Institution Firm: _____

Phone: _____ Email: _____

Facility Information

Will real estate need to be purchased: Yes No Explain below.

Owned Facilities #1

Address: _____

Annual Mortgage Payment: _____

Term of Mortgage: _____

Mortgage Balance _____

Appraised Value: _____

Zoning Classification: _____

Size (acres): _____

Number of Buildings: _____

Type of buildings: _____

Owned Facilities #2

Address: _____

Annual Mortgage Payment: _____

Term of Mortgage: _____

Mortgage Balance _____

Appraised Value: _____

Zoning Classification: _____

Size (acres): _____

Number of Buildings: _____

Type of buildings: _____

Leased Facilities

Address: _____

Annual Rent Expense: _____

Leasing Agent: _____

Leasing Agent Contact Number: _____

Size (acres): _____

Real Estate to be Purchased for the Livestock Processing Project

Address: _____

Estimated Annual Mortgage Payment: _____

Term of Mortgage: _____

Size (acres): _____

Appraised Value: _____

Square Footage of Buildings: _____

Is new construction planned, if yes, explain and include proposed square footage:

Veteran Status

1. Are you a U.S. military veteran who has received an “Honorable” or “General (Under Honorable Conditions)” discharge; OR are you active-duty military personnel currently serving in any branch of the United States military? (select one): ☐ Yes ☐ No

2. Do you have at least 50% ownership and management control of the agribusiness and/or farming operation? (select one): ☐ Yes ☐ No

If yes to both questions above, please provide evidence, either by providing a letter of support from your commanding officer or designated representative attesting to your characterization of service, OR by submitting a Department of Defense Form DD-214, to receive the Hometown Hero Interest Rate Reduction of 0.25% (25 basis points).

Attachments Checklist

1. ☐ Project's Use of Funds (detailed list of all project items and costs)
2. ☐ Brief description of project, including the justification for MARBIDCO financing. Include a description of the Applicant's need for equipment and facilities (as applicable) and how the project will increase processing capacity in Maryland.
3. ☐ Description and history of the applicant company or operation.
4. ☐ Resume(s) or working history of principal business owner(s) and/or manager(s).
5. ☐ Applicant and business operation tax returns for the two preceding years (include W/2's, if available)
6. ☐ *Completed Balance Sheet for business and each guarantor.
7. ☐ *Completed Income Statement for the past 2 years for business and each guarantor.
8. ☐ *Completed Pro Forma Income Statement for business and each guarantor.
9. ☐ *Completed Debt Repayment Schedule for business and each guarantor.
10. ☐ Completed Demographic Information (Attachment 1, optional).
11. ☐ If offering real estate as collateral, a copy of the most recent appraisal.
12. ☐ If eligible for Home Town Hero veteran status, supporting letter from commanding officers or federal form DD-214.
13. ☐ Copy of current business licenses
14. ☐ Copy of latest business inspection report
15. ☐ Copy of Photo Identification of all applicants
16. ☐ Letter of Commitment from other financing with full details
17. ☐ Business entity documentation (including Certification of Good Standing, Operating Agreement, etc.)
18. ☐ Business Plan, including:
 - a. Facility Information, such as facility size, number of livestock/catfish to be process by week or day, availability of livestock/fish in proximity to the facility (with letters of interest and support from suppliers),
 - b. Marketing Information, such as who the meat will be distributed to (with letters of interest of buyers), competitors (where potential customers are currently taking their livestock/fish and pricing comparison),

- c. Business Information, such as ownership and management.
- d. Must also discuss the USDA-inspection details.
- 19. ☐ If new construction/real estate purchase:
 - a. Project details (proof of ownership, survey/plat, blueprints, sworn construction state with bids)
 - b. New facility/site, expansion or acquisition details
 - c. Project timeframe information complete, if project started, please explain.
 - d. Project sources & uses of fund complete
 - e. Certification for contractor complying with all state and federal regulations
 - f. Copy of Purchase agreement
 - g. Appraisal of Property
- 20. ☐ USDA requirements to be completed:
 - a. Assurance Agreement (USDA RD Form 400-4 – [form here](#))
 - b. Equal Opportunity Agreement (USDA RD Form 400-1 – [form here](#))
 - c. Certification Regarding Debarment, Suspension, Ineligibility & Voluntary Exclusion – Lower-Tier Transaction (USDA RD Form AD-1048 – [form here](#))
 - d. Certification Regarding Drug-free Workplace (USDA RD Form AD-1049– [form here](#))
 - e. Intermediary Certification of the following (completed by MARBIDCO):
 - i. Self-certification, such recipient/business do not hold a top four market share in the meat and poultry processing sector (reference NOSA Section K)
 - ii. Labor standards, such recipient/business certifies to offer or maintain wages, benefits and other opportunities offered to the recipient/business workers (reference NOSA Section K)
 - f. Environmental Assessment (completed by USDA RD State Office, information requested by MARBIDCO, reference NOSA Section G)

****Templates for Balance Sheets, Income Statements and Debt Repayment Schedules are available on MARBIDCO's website.***

Note: MARBIDCO agrees to hold the Recipient's Application and Financial Reports in confidence to the extent reasonably permitted by Title 10, Subtitle 6 of the State Government Article of the *Annotated Code of Maryland*. Notwithstanding the foregoing, MARBIDCO shall not be obligated to maintain in confidence any information: 1) which was already known to MARBIDCO; or, 2) which is or comes into the public domain through no fault of MARBIDCO; or, 3) which is independently developed by MARBIDCO; or, 4) which comes to MARBIDCO from a third party which is not in violation of any obligation of confidentiality to Applicant or MARBIDCO.

Declarations

If answering “yes” to any of these questions, please provide an explanation on a separate sheet and attach.

1. Is the business or any of the top management personnel an endorser, guarantor or co-signer for obligations not listed on its/their financial statements? ☐Yes ☐No
2. Is the business or any of the top management personnel a party to any claim or lawsuit? ☐Yes ☐No

3. Has the business or any of the top management personnel ever declared bankruptcy?

☐ Yes

☐ No

4. Does ☐ the business or any of the management personnel owe any taxes for prior years?

Yes

☐ No

5. Have any managers or owners received a felony conviction?

☐ Yes

☐ No

Conflict of Interest and Ethics Certification

The applicant certifies compliance with the Maryland Public Ethics Law. The applicant affirms that to the best of their knowledge, no State official or employee—nor any qualifying relative (spouse, parent, child, brother, or sister) of a State official or employee—is employed by or has a financial interest in the applicant's business. Furthermore, no State official or employee has a financial interest in the proceeds of this loan or a financial interest in an entity that is negotiating or has entered a contract with the governmental unit.

Equal Credit Opportunity Act (15 U.S.C. 1691)

MARBIDCO does not discriminate in its lending practices. The Federal Equal Credit Opportunity Act (ECOA) and the laws of the State of Maryland strictly prohibit creditors from discriminating against credit applicants on the basis of race, color, religion, national origin, sex, marital status, age (provided the applicant has the capacity to enter into a binding contract), physical or mental disability, sexual orientation, gender identity, because all or part of the applicant's income derives from any public assistance program, or because the applicant has in good faith exercised any right under the Consumer Credit Protection Act.

The Federal agency that administers compliance with the federal law concerning this creditor is the Federal Trade Commission, Equal Credit Opportunity, Washington, D.C. 20580.

Authority to Collect Personal Information

This notice is provided pursuant to § 4-501 of the General Provisions Article of the Maryland Code. The personal information requested on this application is intended to be used in processing your loan request. Failure to provide the information requested may result in your application not being processed or receiving full consideration. You have the right to inspect, amend, or correct this form.

MARBIDCO is a public agency and is subject to the Maryland Public Information Act. Please be advised that information contained in this form may be made available on the Internet via the agency's website and is subject to inspection or copying, in whole or in part, by the public and other governmental agencies, unless the information is explicitly protected from disclosure by federal or State law.

I authorize the disclosure of all information submitted in connection with this application to the financial institution agreeing to participate in the project financing.

I waive all claims against any financial institution agreeing to participate in the project financing or MARBIDCO.

I realize that if I do not comply with the aforementioned Certification, my loan can be called, terminated or repayments accelerated.

I authorize MARBIDCO to obtain any additional financial information concerning me from any source which MARBIDCO reasonably requires in order to determine whether to make the requested loan, including credit histories, credit reports, and credit scores.

Certification

I certify under penalty of perjury under the laws of the State of Maryland that the information provided in this application, including all statements, representations, and accompanying documents, is true, accurate, and complete to the best of my knowledge.

I understand and acknowledge that submitting false, misleading, or intentionally incomplete information is a violation of State law. I agree that any such misrepresentation may result in the immediate denial of this application, the immediate acceleration and demand for repayment of any loan funds already disbursed, and referral to the appropriate authorities for criminal prosecution for fraud and/or perjury.

Signatures

Applicant Name: _____

Signature: _____

Date: _____

Applicant Name: _____

Signature: _____

Date: _____

Electronic signatures, including PDF or emailed signatures, are considered original.

How did you hear about this MARBIDCO financial program?

☐ Search Engine (Google, Bing, etc.)

☐ MARBIDCO newsletter

☐ Social media

☐ Advertisement

☐ Recommended by a friend

☐ Other (specify):

☐ Event table or exhibit

☐ Referred by: [Enter name/organization/state agency]: _____

ATTACHMENT 1

Demographic Information

Please fill out one attachment for each individual owner and/or guarantor.

Applicant's Full Legal Name: _____

The following information is requested by the Federal Government for certain types of loans and grants, in order to monitor compliance with civil rights laws. You are not required to furnish this information but are encouraged to do so. The law requires program recipient may neither discriminate on the basis of this information nor on whether you choose to furnish it. However, if you choose not to furnish it, under federal regulations, this program is required to note race/ethnicity on the basis of visual observation or surname.

Gender (check one):

☐ Male ☐ Female ☐ Not Disclosed

Race (more than one may be selected):

☐ American Indian/Alaska Native ☐ Asian ☐ Black/African-American
☐ Native Hawaiian/Pacific Islander ☐ White ☐ Not Disclosed

Ethnicity (check one):

☐ Hispanic/Latino ☐ Not Hispanic/Latino ☐ Not Disclosed

Veteran:

☐ Non-Veteran ☐ Veteran ☐ Service-Disabled Veteran ☐ Spouse of Veteran
☐ Not Disclosed

☐ I do not wish to provide this information – Initial Here: _____